

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LONG LAKE RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Long Lake Ranch Community Development District was held on Thursday, December 3, 2015 at 2:00 p.m., at the Long Lake Ranch Amenity Center, located at 19037 Long Lake Ranch Blvd., Lutz, FL 33558.

Present and Constituting a Quorum:

Betty Valenti	Board Supervisor, Chairman
Chris Santoro	Board Supervisor, Assistant Secretary
Walter Beeman	Board Supervisor, Assistant Secretary
Gary Betz	Board Supervisor, Assistant Secretary

Also Present Were:

Joe Roethke	District Manager, Rizzetta & Company, Inc.
Tucker Mackie	District Counsel, Hopping Green & Sams (via phone)
Edwin Rogers	District Engineer, Heidt Design (via phone)
Brett Perez	Austin Outdoor
Brawnell Sims	Austin Outdoor
Kevin Oliva	Austin Outdoor
Dana Bryant	Austin Outdoor
Scott Smith	Business Development Manager, Rizzetta & Co.
Rachel Welborn	HOA Manager, Rizzetta & Company, Inc.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Roethke called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

No audience present.

46 **THIRD ORDER OF BUSINESS** **Consideration of the Minutes of the Board of**
 47 **Supervisors' Regular Meeting held on**
 48 **November 5, 2015**
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On a motion by Ms. Valenti, seconded by Mr. Santoro, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on November 5, 2015 as presented for Long Lake Ranch Community Development District.

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 51 **FOURTH ORDER OF BUSINESS** **Consideration of the Operation and**
 52 **Maintenance Expenditures for October 2015**
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On a motion by Mr. Beeman, seconded by Ms. Valenti, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for October 2015 (\$27,719.60) as presented for Long Lake Ranch Community Development District.

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 55 **FIFTH ORDER OF BUSINESS** **Ratification of Series 2014 Construction**
 56 **Requisitions**
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<u>Number</u>	<u>Name</u>	<u>Dollar Amount</u>
58 CUS 102	FIS Outdoor	\$1,034.51
59 CUS 103	Hardscapes 2, Inc.	\$54,976.99
60 CUS 104	Heidt Design	\$13,229.94
61 CUS 105	Heidt Design	\$326.25
62 CUS 106	Hopping, Green & Sams	\$1,356.00
63 CUS 107	Hopping, Green & Sams	\$ 147.00
64 CUS 108	Moretrench Gigliotti, Inc.	Pending
65 CUS 109	Securiteam	\$55,653.50
66 CUS 110	Tree Farm 2, Inc.	\$4,148.75
67 CUS 5	Hardscapes 2, Inc.	\$121,575.24
68 CU 6	Heidt Design	\$7,658.10
69 CU 7	Hopping Green & Sams	\$3,093.00
70 CU 8	Moretrench Gigliotti Inc.	\$634,009.79
71 CU 9	Tree Farm 2, Inc.	\$5,315.00

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 On a motion by Mr. Santoro, seconded by Mr. Betz, with all in favor, the Board of Supervisors ratified the Series 2014 Construction Requisitions #102-#107, #109-#110 and #5 - #9 as presented for Long Lake Ranch Community Development District.

74 SIXTH ORDER OF BUSINESS

Consideration of Change Orders

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CHANGE ORDER#	CONTRACTOR	DESCRIPTION	AMOUNT	CONTRACT #
10	Moretrench Gigliotti	Daggerwing Blvd V3- (Add) Grass and Mulch, Spread and compact fill, fill dirt. (deduct) Streets, drainage, sanitary sewer collection system, water distribution system.	(173,541.31)	11740
11	Moretrench Gigliotti	V6 Collector Rd: (add) Remove existing asphalt, base & sub-grade, rework and regrade sub-grade to revised elevations, 12" stabilized sub-grade, 8" crushed concrete base, 2.5" S-1 asphalt, 1" FC-9.5 asphalt, remove existing sidewalk and ada ramp, 12' (6") sidewalk, ada ramp.	18,883.16	11740-
12	Moretrench Gigliotti	V3 C-F Drainage: (Add) Geoweb Outgalls WITHDRAWN	\$13,628.04	11740-
13	Moretrench Gigliotti	Collector Road-Sanitary: (Add) Lift station modifications	\$1,236.25	11740-
14	Moretrench Gigliotti	Village 6B: (Add) Imported fill dirt, D6 Dozer w/op, 336 exec. w/op HOLD FOR ADJUSTED UNIT PRICE	\$97,520.00	11740-
15	Moretrench Gigliotti	Village 3 C-F: (Add) Concrete crew, concrete, 4' x 8' fiberglass WITHDRAWN	\$4,699.20	11740-
16	Moretrench Gigliotti	Pond 9 and 10: Excavate ponds, grade slopes and locate geoweb outfall.	\$12,200.00	11740-
17	Moretrench Gigliotti	Collector Road, Village 6A and 6B	\$1,527.50	11740-
18	Moretrench Gigliotti	Village 3 CDEF: (Add) 8" water main, 8" gate valve. Village 3 CDEF: (Deduct) 6" water main, 6" gate valve	\$2,240.98	11740-

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Mr. Roethke presented change orders #10-#18 from Moretrench Gigliotti for the Board to review. Mr. Rogers reviewed the details of each change order with the Board and noted that #12 and #15 have been withdrawn and #14 requires a change in the unit price.

On a motion by Mr. Beeman, seconded by Mr. Santoro, with all in favor, the Board of Supervisors ratified change orders #10, 11, 13, 16, 17, and 18 as presented for Long Lake Ranch Community Development District.

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SEVENTH ORDER OF BUSINESS

Presentation of Field Inspection Report

Mr. Roethke presented the field inspection report to the Board and Mr. Perez reviewed the details of any issues presented in the report. A discussion ensued regarding various landscape issues, including mulch application.

On a motion by Ms. Valenti, seconded by Mr. Santoro, with all in favor, the Board of Supervisors approved a not-to-exceed amount of (\$40,000.00) for mulch installation by Yellowstone Landscape presented for Long Lake Ranch Community Development District.

(All representatives of Austin Outdoor left while the meeting was in progress at 2:16 p.m.)

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2016-02, Certifying
FY 2015-2016 Series 2015 Debt Assessments for
Collection**

This item will be deferred to the next meeting.

NINTH ORDER OF BUSINESS

**Consideration of Proposal from Rizzetta
Amenity Services**

Mr. Roethke presented two proposals from Rizzetta Amenity Services for additional staffing at the amenity center. Mr. Smith reviewed the details of these agreements with the Board. Ms. Valenti added comments regarding the need for this additional staffing and the Board discussed a potential cost share agreement with the HOA.

On a motion by Mr. Beeman, seconded by Mr. Betz, with all in favor, the Board of Supervisors approved proposal from Rizzetta Amenity Services for amenity staffing at a not-to-exceed amount of \$70,000.00 annually with a 25% cost share from the HOA, pending review by District Counsel and final signoff by Board Chair presented for Long Lake Ranch Community Development District.

**TENTH ORDER OF BUSINESS Staff
Reports**

- A. District Counsel
Ms. Mackie updated the Board on the status of a claim presented by Moretrench Gigliotti to the District.
- B. District Engineer
No report.
- C. District Manager
Mr. Roethke stated that the next meeting was scheduled for January 7, 2015 at 5:30 p.m. at the Long Lake Ranch Amenity Center located at 19037 long Lake Ranch Blvd., Lutz, FL 33558.

120 **ELEVENTH ORDER OF BUSINESS** **Audience Comments and Supervisor Requests**

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122 There were no audience members present to comment.

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124 There were no supervisor requests.

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126 **TWELFTH ORDER OF BUSINESS** **Adjournment**

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128 Mr. Roethke stated that if there was no further business to come before the Board a motion to
129 adjourn the meeting would be in order.

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On a motion by Mr. Beeman, seconded by Ms. Valenti, with all in favor, the Board of Supervisors adjourned the meeting at 2:38 p.m. for Long Lake Ranch Community Development District.


Secretary/Assistant Secretary


Chairman/Vice-Chairman